As shown in the screen shots, there is a place within the registration flow to enter the Host information and link the order to the event. This will allow you to do everything that you need to register someone new, place an order and get credit in a HOST event all in one location and process flow. Our hope is that with an understanding of this change and an adaption of the new process, this will actually streamline the number of steps required to do all of this and ultimately simplify what each new PC or IC needs to do in order to get started with Arbonne.

If you have already entered a Preferred Client or Consultant Prospect as a guest in an open Event and then try to begin the registration process on arbonne.com, you'll be automatically directed to the log in page. If this occurs, select "forgot password" and a temporary password will be sent to the email address that was already entered for the Prospect in the event portal. This temporary password will allow the Prospect to log in and follow the normal registration steps.



1. Click "Register"

2. Select "Start Saving" as a Preferred Client



Start Earning as an Independent Consultant



3. Select your Country and Language

START EARNING



4. Select "Continue Shopping "to add products to the shopping bag or "Proceed to Checkout" to complete the registration.



5.



6. Enter the registering Preferred Client's personal information in "Welcome to Arbonne"

First Name Last Name   Yellow Rose   Email   yellowRose@mailinator.com   yellowRose@mailinator.com   Show   •••••••   At least 1 number   Month   Day   YYYY   Home Phone - optional	Create an account for a spe	edy checkout process next time.	
Yellow Rose   Email   yellowRose@mailinator.com   Create Password   Show     Create Password     At least 1 number   At least 1 number   At least 1 special character (! # \$ % = + <>)   At least 3 characters   Birth Date   Month   Month   Image: Day   YYYY	First Name	Last Name	
Email   yellowRose@mailinator.com   Create Password   Show     At least 1 number At least 1 special character (! # \$ % = + < >) At least 3 characters Birth Date Month   Day   YYYY Home Phone - optional	Yellow	Rose	
yellowRose@mailinator.com   Create Password   show         At least 1 number   At least 1 special character (! # \$ % = + < >)   At least 8 characters   Birth Date   Month   Image: Day   Home Phone - optional	Email		
Create Password Show     At least 1 number   At least 1 special character (! # \$ % = + < >)   At least 8 characters   Birth Date   Month   Image: Day   Home Phone - optional	yellowRose@mailinator.co	m	
Create Password Show     At least 1 number   At least 1 special character (! # \$ % = + < >)   At least 8 characters   Birth Date   Month   V   Day   YYYYY   Home Phone - optional			
At least 1 number At least 1 special character (! # \$ % = + < >) At least 8 characters Birth Date Month   Day   YYYY Home Phone - optional	Create Password		Show
At least 1 number At least 1 special character (! # \$ % = + < >) At least 8 characters Birth Date Month   Day  VYYYY Home Phone - optional	•••••		
Home Phone - optional	At least 1 number At least 1 special character At least 8 characters	(! # \$ % = + < >)	
	Birth Date Month •	Day • γγγγ	
	Birth Date Month   Home Phone - optional	Day • γγγγ	

- 7. Select or Enter:
  - a. Shipping Address
  - b. Shipping Method

1	Shipping Address
	Where are we sending your new products?
	Full Name
	Australia Preferred
	Company (optional)
	Country
	Australia 🔻
	Address
	City
	State/Province Postal Code
	ACT •
$\langle$	Continue

Select your shipping method, click Continue.



- 8. Select "Yes" within "Your Host"
  - a. Search for your event/party by looking up your Host by name or by entering your Event ID.
    - i. Select the Event



## Your Host @

Attended a recent Arbonne event via a host? (If so, we want to make sure they get credit!)

No

Yes

### **Find Your Host Event**

How would you like to find your event?

First Name: Last Name:	
Liliana Test	Search

# Search Results

Only open parties will display. If your Host's party has recently closed, you will not see it here. Click on a name to link this order to your Host!

Event ID	Event Name	Host	Location	Date
③ 310122	testing asvp	Liliana Testing	Irvine, California	3/20/2015 7:00 PM
Accept My	Host			

Attended a recent Arbonne event via a host? (If so, we want to make sure they get credit!)  $\bigcirc$  No

### **Find Your Host Event**

How would you like to find your event?

Name	Event ID	
Event ID:		
310122		Find Ev

#### Search Results

Only open parties will display. If your Host's party has recently closed, you will not see it here. Click on a name to link this order to your Host!

Event ID	Event Name	Host	Location	Date
○ 310122	testing asvp	Liliana Testing	Irvine, California	3/20/2015 7:00 PM
Accept My	Host			

- 9. Select or Enter:
  - a. Support the Arbonne Charitable Foundation

nt

- b. Credit Card
  - i. Payment Information

$\checkmark$				Total Totalo	Luncbug	v
	Shipping A Yellow Rose 9400 Jeronimo Irvine, CA 92618 United States	Address Rd 3-1907	Change	Retail Total: Discount: Subtotal: Shipping: Taxes: Donation: Total: Gift Card Total: Payment Total:	\$94.00 \$13.00 \$81.00 \$7.95 \$6.89 \$0.00 \$95.84 \$0.00 \$0.00	
$\bigcirc$	Shipping N	lethod		Balance due:	\$95.84	
	\$7.95 - US PC S	tandard Shipping		Total QV: 65.	.00	
			Change			
$\bigtriangledown$	Your Host	0				
0	Liliana Testing	5				
	Event. 5/20/201	5	Change			
	Vour Cono	ultant O				
4	rour cons					
		ARBONNE ARBONNE				
1	10. Agree to t	he Preferred Client's Terms and Conditions				
1	10. Agree to t	he Preferred Client's Terms and Conditions				
	10. Agree to t	he Preferred Client's Terms and Conditions				
	10. Agree to to ) Credit C	the Preferred Client's Terms and Conditions Card Yellow Rose Credit Card 4111*******1111 Primary	Upd	ate Amount		
	10. Agree to to ) Credit C Type Amount Status	the Preferred Client's Terms and Conditions ard Yellow Rose Credit Card 4111*******1111 Primary \$95.84 Not Processed	Upd Rem	ate Amount ove Payment		

- 11. Review and Confirm Order
- 12. Submit Order