Presentation Tracker: Month _____

To make your presentations a great success, simply check that you've done each step. There is enough room to track 12 presentations. Remember, "8 to be Great", "10 to Win" and "12 to Excel!" Our System for Success is 2+2 which means your goal is two group presentations a week plus two 1-on-1 appointments each week.

Host	Phone & Show Date	Review Host Info	Sent "Thank You" To Host	Mailed Invitations	Tell Host Invitations are out	Remind Host to make phone calls	Last Minute touch-base call to Host	**DID SHOW!**	Placed Order and Application	Did all necessary follow-up	Gave Host Rewards	Schedule 1-on-1s	Sent Hand-Written Thank You Notes	# of Bookings from Presentation